

**MEETING MINUTES**  
**FULL BOARD**  
**TUESDAY, JANUARY 27, 2025**

**Draft**

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY S. SLATON)	<input checked="" type="checkbox"/> M. IKLE
	<input type="checkbox"/> OPEN SEAT (VACATED BY M. KOZAK)	<input checked="" type="checkbox"/> C. NAGY
	<input type="checkbox"/> OPEN SEAT (VACATED BY J. PFEFFER)	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> S. VANDEMERGEL
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> A. YURKANIN- BOARD SECRETARY
<b>MEMBER(S) ABSENT:</b>		
OTHERS PRESENT	C. CONKLIN	K. SNAY
	K. AULETTE	M. MYSKA
	A. BOWERS	A. BONOMO

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- ROLL CALL**
- APPROVAL OF AGENDA: AGENDA DATED JANUARY 27, 2026**

<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: <b>MOVED ITEM #9a RECIPIENT RIGHTS ANNUAL REPORT UP TO ITEM #8a ON THE AGENDA.</b>
<b>MOVED BY: M. Ikle / SECONDED BY: S. Vandemergel</b>
<input checked="" type="checkbox"/> MOTION PASSED 9 / 0
<input type="checkbox"/> MOTION FAILED

- CALL TO THE PUBLIC:**  None.

- APPROVAL OF MINUTES: MINUTES OF MEETING DATED DECEMBER 09, 2025**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED:
<b>MOVED BY: M. Serio / SECONDED BY: L. Berry-Bobovski</b>
<input checked="" type="checkbox"/> MOTION PASSED 9 / 0
<input type="checkbox"/> MOTION FAILED

**6. BOARD ADMINISTRATION:**    None    **Item(s) Noted Below**

a) Per-Diem for Special Meetings / Functions:    None    Items Noted Below:

b) Event Announcement(s):    None    **Item(s) Noted Below**

- Community Connect: Saturday, February 7, 2026, at 2/42 Community Church 7526 Grand River Ave Brighton from 10 am to 1 pm.
- CMHA Winter Conference: Radisson Plaza Hotel Kalamazoo, MI February 3 & 4, 2026.
- Night to Shine: Friday February 13, 2026, at 2/42 Community Church 7526 Grand River Ave Brighton from 6 pm -9:30 pm

c) Livingston County Board of Commissioners:

Resolution number 2025-12-175 approving re-appointments to the LCCMHA board:

Re-Appointments:

Lisa Berry-Bovoski ..... Term expires 12.31.2028

Mary Serio ..... Term expires 12.31.2028

Patrick Bridge ..... Term expires 12.31.2028

d) 2026 Board Committee Chairs - appointed by Board Chair, R. Garber

1) Ways & Means Committee Chair: Mary Serio

2) RRAC Committee Chair: Lisa Berry-Bobovski

**7. CONSENT AGENDA:**

**8. EXECUTIVE DIRECTOR’S REPORT:**

**a) RECIPIENT RIGHTS OFFICE ANNUAL REPORT (MOVED UP FROM ITEM 9a)**

Discussion was held. The Recipient Rights Annual Report was presented by the Director of Recipient Rights and Compliance at Washtenaw County Community Mental Health, Katie Snay and Recipient Rights Officers Molly Myska and Andrea Bonomo.

**Moved by: L. Berry-Bobovski / SECONDED BY A. Yurkanin**

Motion to approve the LCCMHA Board supporting the FY2026 outcomes for the LCCMHA Rights Office, and to continue to support the funding of the LCCMHA Rights Office at the level it needs to be effective, at its current staffing level of 2 FTE's.

**MOTION PASSED 9 / 0**

**MOTION FAILED**

b) Delegated Contract January 2026 Report / Informational

c) Wait List Update / Informational

d) Agency & Community Updates / Informational

**e) MEMO: ADDITIONAL PROGRAM COORDINATOR II OPTION FOR CUSTOMER SERVICE AND TRAINING POSITION (2 - ACTIONS)**

**Action 1:** THE REGULAR FULL-TIME FOR THE CUSTOMER SERVICE AND TRAINING PROGRAM COORDINATOR II OPTION  
Discussion was held.

**Moved by: S. Vandemergel / Seconded by M. Pizzimenti**

Motion to approve the regular full-time Program Coordinator II (grade 111) option for the Customer Service and Training position, as presented. Effective 2/1/26.

**MOTION PASSED 9 / 0**

**MOTION FAILED**

**Action 2:** JOB DESCRIPTION FOR CUSTOMER SERVICE AND TRAINING PROGRAM COORDINATOR II POSITION

Discussion was held.

**Moved by: S. Vandemergel / Seconded by M. Serio**

Motion to approve the job description for Program Coordinator II for Customer Service and Training, as presented. Effective 2/1/26.

**MOTION PASSED 9 / 0**

**MOTION FAILED**

**f) MEMO: JOB RE-CLASSIFICATION FOR THE COMMUNITY COLLABORATIVE PLANNER**

Discussion was held.

**Moved by: L. Berry-Bobovski / Seconded by S. Vandemergel**

Motion to approve the re-classification of the Community Collaborative Planner from Grade 109 to Grade 110, as presented. Effective 2/1/2026.

**MOTION PASSED 9 / 0**

**MOTION FAILED**

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

a) **FINANCE REPORT & FY25 PROJECTIONS / INFORMATIONAL**

b) **CBIZ – OPEB VALUATION / INFORMATIONAL**

**c) CMHPSM FY26 Master Grant and Project Agreement**

DISCUSSION WAS HELD.

**Moved by: A. Yurkanin / Seconded by: L. Berry-Bobovski**

MOTION TO approve FY26 Master Grant and Project Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority in the amounts, as presented. Effective 10/1/2025 to 9/30/2026.

**MOTION PASSED 9 / 0**

**MOTION FAILED**

10. **CMHPSM (REGION 6):**  None  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting Date: 02/11/2026

11. **CMHAM:**  None  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below:

- CMHA Winter Conference: Radisson Plaza Hotel Kalamazoo, MI  
February 3 & 4, 2026

b) CMHA's Strengthened Board Member Education Approach

12. **BOARD CORRESPONDENCE:**  None  **Item(s) Noted Below**

a) Heather Oaks Quarterly Report

13. **NEW BUSINESS:**  None  **Item(s) Noted Below**

14. **OLD BUSINESS:**  None  **Item(s) Noted Below**

a) Parking Lot Items:

15. **CALL TO THE PUBLIC:**  **No Response**

16. **ADJOURNMENT:** THE MEETING ADJOURNED AT 7:06 PM

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
**Angela Bowers**  
RECORDING SECRETARY

\_\_\_\_\_  
**Andrew Yurkanin**  
BOARD SECRETARY

\_\_\_\_\_  
**Date**